



REQUEST FOR CERTIFICATE  
HOME BUYER EDUCATION COMPLETION



Loan Officer: \_\_\_\_\_ Lender: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

The following information and a Good Faith Estimate of the property being purchased is needed to issue a Certificate of Completion. After the form has been completed, please **fax to 513-737-9304** attention Program Assistant or email to [melissa.taylor@fuse.net](mailto:melissa.taylor@fuse.net). Once the completed information is received, the Certificate of Completion will be faxed or emailed to you.

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Borrower Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Co-Borrower Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Property Address : \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Estimated Closing Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Current Monthly Rent: \$ \_\_\_\_\_

Credit Scores: EFX: \_\_\_\_/\_\_\_\_ EXP: \_\_\_\_/\_\_\_\_ TUC: \_\_\_\_/\_\_\_\_  
App Co-App App Co-App App Co-App

Sales Price: \$ \_\_\_\_\_ Appraised Value: \$ \_\_\_\_\_

Earnest Money: \$ \_\_\_\_\_ Total Estimated Settlement Costs: \$ \_\_\_\_\_

Down Payment: \$ \_\_\_\_\_ Other sources of funds: \_\_\_\_\_

P & I Payment: \$ \_\_\_\_\_ Fixed Rate? \_\_\_\_ YES \_\_\_\_ NO Interest Rate: \_\_\_\_\_%

Mortgage Insurance: \_\_\_\_ Yes \_\_\_\_ No MI Amount: \$ \_\_\_\_\_ FHA? \_\_\_\_ Yes \_\_\_\_ No

2<sup>nd</sup>: \$ \_\_\_\_\_ 2<sup>nd</sup> interest rate: \_\_\_\_\_% Monthly payment: \$ \_\_\_\_\_

Monthly Taxes: \$ \_\_\_\_\_ Monthly Hazard Insurance: \$ \_\_\_\_\_ HOA \$ \_\_\_\_\_

Current Gross Monthly Household income: \$ \_\_\_\_\_

Realtor Name/Real Estate Company: \_\_\_\_\_

Escrow Officer: \_\_\_\_\_ Escrow Company: \_\_\_\_\_

Escrow Officer Phone: \_\_\_\_\_ Escrow Officer Email: \_\_\_\_\_

